

**U.S. Department of the Interior
BUREAU OF LAND MANAGEMENT
National Human Resources Management Center
Denver Federal Center, Building 50
P.O. Box 25047
Denver, Colorado 80225-0047**

In Reply Refer To:
1400-713 (HR-230)P

April 1, 1999

EMS TRANSMISSION

Information Bulletin No. HR-99-067

To: All BC, HR, NI, NPIT, RS Employees

From: Director, National Human Resources Management Center

Subject: Take Our Children to Work Program

DD: 4/20/99

Once again, we will be participating in the national initiative "Take Our Children to Work." Parents are encouraged to bring their children, ages 8-15, to work with them **Thursday, April 22, 1999.**

The purpose of this event is to provide your children with an opportunity to explore occupations in our workplace and expand their horizons when it comes time to choosing a career. We encourage parents to discuss the purpose of this event with their children.

The theme for this year's program is, "It's a Bug's Life." Presentations will include career planning, natural sciences, the Horse and Burro Program, and fire-related activities.

From 9:00 a.m. to 12 noon, in Building 50, there will be six programs (approximately 30 minutes each). Students will be divided into three age groups. The older students, ages 13-15, will have the choice of attending these morning programs or attending a tour and presentation at the Water Treatment Plant facility (the new building at the west end of the Federal Center).

From 1 to 3 p.m., there will be four programs (approximately 30 minutes each). Students will be divided by age group for three of the four programs. The sign language class will include all students. The Fire Equipment/Cache presentation will include a walk to Building 810 for a presentation and tour. For students who prefer not to go to Building 810, we will be presenting a video entitled "Ecosystems, Nature's Web of Life," in Building 50. Please specify your choices for both the morning and afternoon sessions on the attached registration form.

To allow us time to purchase refreshments and the materials needed for this program, we encourage employees to register their students as early as possible and no later than **April 20, 1999**. Parents are welcome to join the students for the Building 810 presentation/tour, but please let us know on the registration form if you plan to attend with your student.

Attached is the Registration Form. Please help your child fill out the form and return to Cheryl Hodges, HR-230 no later than Monday, April 20, 1999. If you have any questions, please contact Cheryl Hodges at (303) 236-6668 or Sandy Romero at (303) 236-6468.

Signed
Linda D. Sedbrook
Director

Authenticated
Cheryl Hodges
EEO Assistant

2 Attachment

- 1 - Schedule of Activities (1 p)
- 2- Registration Form (1 p)

Distribution

WO-107-D, Reading File
RS-150A, BLM Library
NI-101, Reading File
HR-230

TAKE YOUR CHILDREN TO WORK DAY
Registration Form

April 22, 1999

Student's Name

Age

Parent's Name

Org Code

Work Phone

Morning Session Choice:

Activities in Building 50 (per schedule) _____

Presentation at Water Treatment Facility (Ages 13 to 15) _____

Afternoon Session Choice:

Ecosystem Video Presentation in Building 50 _____

Fire Presentation in Building 810 _____ Will parent attend? yes ____ no____

**TAKE YOUR CHILDREN TO WORK
SCHEDULE OF ACTIVITIES**

CENTER/EAST/WEST CONFERENCE ROOMS

APRIL 22, 1999

8:30 - 9:00 a.m.	Opening Remarks - Linda Sedbrook, Director, NHRMC Scott MacPherson, Director, NIMRC Continental Breakfast for students and parents
9:00-10:30 a.m.	First Round of Activities - Career Planning, Hands-On Computer Demonstration, Safety/Self-Defense Presentation
10:35-12:00 Noon	Second Round of Activities -Math, Dinosaurs, Geology

OR

9:00-12:00 NOON	For Students ages 13-15 only - Water Treatment Plant facility
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12:00-1:00 p.m.	Lunch with Parents - Please meet your student in the Conference Rooms at 12:00 noon.
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1:00-3:00 p.m.	Fire Program - the Cache, the Equipment, Horse and Burro Program, *Ecosystems-Nature's Web of Life Video
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*The Ecosystem Video will be shown in Building 50 for those who choose not to attend the presentation in Building 810.

3:05-3:20 p.m.	Sign language - All participants
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3:20-3:30 p.m.	Closing Remarks - Lee Barkow, Director, NARSC Dennis Sykes, Director, NBC
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